

CABINET
28 JANUARY 2021

**CALENDAR OF MEETINGS OF THE GENERAL ASSEMBLY OF
THE COUNCIL, CABINET, COMMITTEES AND BOARDS**

1. Summary

To seek Members' views on the proposed calendar of meetings for 2021/22 and the provisional calendar for 2022/23.

2. RECOMMENDATION

That the proposed calendar of meetings for 2021/22 and the provisional calendar of meetings for 2022/23 be submitted to the Annual Meeting of the Council.

3. Background and Discussion

3.1 A proposed calendar of meetings for the 2021/22 municipal year is attached at Appendix A and a provisional calendar of meetings for the 2022/23 municipal year is proposed at Appendix B.

3.2 The calendars have been prepared with a view to avoiding known party conference dates and school holidays as far as possible. The proposed start times for the meetings are indicative and may be subject to change in the early part of 2021/22, depending on the position with the current coronavirus emergency. The calendars will be presented to the next Annual Meeting of the Council.

4. Relationship to the Corporate Plan

Not applicable

5. Financial, legal, staffing and other administrative implications and risk assessments

Financial Implications	None
Legal Implications	None
Staffing Implications	None
Administrative Implications	Setting out indicative calendars for the next two Municipal Years provides certainty for Members over proposed meeting dates to facilitate the conduct of business.
Risk Assessment	None

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6. Appendices

Appendix A - Proposed calendar of meetings for 2021/22
Appendix B - Provisional calendar of meetings for 2022/23

BACKGROUND PAPERS

<u>Documents consulted</u>	<u>Date</u>	<u>File Ref</u>	<u>Report Author</u>	<u>Section and Directorate</u>	<u>Exempt Information Category</u>
			Alan Twyman (01322 343430)	Democratic Services Manager/ Strategic Director (Internal Services)	N/A