

**JOINT TRANSPORTATION BOARD
22 September 2020**

**CABINET
24 September 2020**

PARKING SERVICES ANNUAL REPORT

1. Summary

1.1 This report submits the 2018 / 2020 Parking Services Annual Report for Members' consideration prior to it being published on the Council's website.

2. RECOMMENDATIONS:

Joint Transportation Board

2.1 That Members consider the Parking Services Annual Report at Appendix A and pass on any comments to Cabinet.

Cabinet

2.2 That Members consider the Parking Services Annual Report at Appendix A, taking into consideration any comments from the Joint Transportation Board, note its content and agree that it be made available to the public via the Council's website.

3. Introduction

3.1 The Traffic Management Act 2004 and the Local Government Transparency Code requires that councils that carry out parking enforcement and provide residents and businesses with information about their parking enforcement activities.

3.2 The report at Appendix A is intended to be informative and helpful, setting out Dartford Borough Council's approach to parking management and providing information about parking provision, as well as statistical and other relevant and comparative data.

3.3 The report also details parking related projects undertaken and in progress by the Parking Service in the past 2 years, such as the introduction of new residents' permit parking schemes, parking terminals involving the replacement of 12 existing on-street and off-street Parking Metric pay and display machines with new IPS MS1 terminals / machines along with new EV electric charge points FOR Westgate and Acacia car parks.

New and upgraded, more efficient Notice Processing Software 'Parking 3Sixty' and the School Safety Car.

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- 3.4 The report may be subject to minor format and design changes prior to final publication on the website which will be shared with members accordingly.

4. Relationship to the Corporate Plan

*By providing an effective on-street and off-street parking enforcement service that ensures a reduction in traffic congestion, pollution and hazards to pedestrians, **Parking Services supports Corporate Plan Strategic Aim SC1:***

To use the Council's statutory functions to increase public safety in the Borough.

5. Financial, legal, staffing and other administrative implications and risk assessments

Financial Implications	The report covers both on-street and off-street (Council car parks) enforcement activity. On-street enforcement is undertaken in accordance with an agreement with Kent County Council as Highways Authority and all income and expenditure accounted for to that body. The Council is not permitted to make a profit from its on-street parking enforcement activity. The costs of providing, managing and enforcing the Council's own car parks are detailed in the Council's Budget and Fees and Charges.
Legal Implications	The Council undertakes parking management and enforcement activities in accordance with The Road Traffic Regulation Act 1984, The Traffic Management Act 2004 and The Local Government Transparency code.
Staffing Implications	As set out in Appendix A
Administrative Implications	As set out in Appendix A
Risk Assessment	None identified

6. Details of Exempt Information Category

Not applicable

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7. Appendices

Appendix A – Parking Services Annual Report

BACKGROUND PAPERS

<u>Documents consulted</u>	<u>Date</u>	<u>Report Author</u>	<u>Section and Directorate</u>	<u>Exempt Information Category</u>
	25/08/20	Richard Cherry Enforcement Manager (01322) 343036	Enforcement & Regulatory Services	N/A