

SCRUTINY COMMITTEE

9 July 2019

SCRUTINY COMMITTEE WORK PLAN 2019-20

1. Summary

To identify further items for inclusion in the Committee's current Work Plan for the remainder of the 2019–20 municipal year and to allocate a timeframe accordingly.

2. RECOMMENDATION

That the Committee considers the draft Work Plan (attached as Appendix A) and identifies further topics for inclusion as appropriate.

3. Background and Discussion

3.1 The Scrutiny Committee's Terms of Reference (ToRs) make provision for the Committee to approve an Annual Scrutiny Work Programme and to allocate a timeframe for its consideration in a Work Plan to be reviewed and updated at each subsequent meeting of the Committee.

3.2 In setting its own Work Programme and Plan the Committee will take into account the minority interest views held by Members on the Committee.

3.3 The Work Programme as detailed in the Plan should ensure that there is efficient use of the Committee's time and that the potential for duplication of effort is minimised, especially with regard to the remits of the Crime and Disorder (Overview & Scrutiny) and the Policy Overview Committees, as set out in their respective Protocols.

3.3 In considering whether a particular topic or function should be included in the Committee's Work Programme and Plan, Members need to be mindful of the following:

(1) That the primary role of the Committee is to scrutinise decisions of the Cabinet that have either been taken or which are included in the Regulation 9 Notices for future consideration by Cabinet;

(2) That although the nature of the scrutiny will generally dictate who participates in the discussion process, inviting participation by other councils to give their experiences is *not* a scrutiny function; but one for the Policy Overview Committee which undertakes the overview function; to better inform future policy options for the Council;

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(3) That discussions on policy statements also fall to the Policy Overview Committee to consider who hold the overview function, not the Scrutiny Committee; and

(4) That matters relating to crime and disorder, including anti-social behaviour (ASB) and Community Safety, fall within the remit of the Crime and Disorder (Overview & Scrutiny) Committee.

3.4 The *draft* Work Plan (attached at Appendix A) will be subject to review at each meeting of the Committee during the current 2019-20 municipal cycle, to allow new items to be added, or the timing of existing items altered.

3.5 Work Plan items may be supplemented with additional items on an *ad-hoc* basis prior to scheduled meetings; with the approval of the Managing Director as the Responsible Council Officer; within the provisions and timescales of the Draw-Down process, as set out in the Committee's Protocol.

4. Relationship to the Corporate Plan

Not applicable.

5. Financial, legal, staffing and other administrative implications and risk assessments

Financial Implications	None
Legal Implications	None
Staffing Implications	None
Administrative Implications	None
Risk Assessment	No uncertainties and/or constraints

6. Appendices

Appendix A: *draft* Scrutiny Committee Work Plan 2019-20

BACKGROUND PAPERS

<u>Documents consulted</u>	<u>Date</u>	<u>File Ref</u>	<u>Report Author</u>	<u>Section and Directorate</u>	<u>Exempt Information Category</u>
Committee Minutes, ToRs, Protocol	July 2019		David Hook Member Services (01322 343276)	Member Services MD	N/A