

**ANNUAL MEETING**

**GENERAL ASSEMBLY OF THE COUNCIL (the GAC)**

Only the General Assembly will exercise the following functions;

**Procedural Matters**

- (1) To appoint (and remove) the Leader;
- (2) To agree/decide on the size of the Cabinet and note the appointments to the Cabinet made by the Leader of the Council;
- (3) To agree/decide on the composition and membership of Committees, Boards and Panels and making appointments to them;
- (4) To agree and/or amend the Terms of Reference of the Cabinet, Committees, Boards and Panels;
- (5) To appointment representatives to Outside Bodies unless the appointment is a Cabinet function or has been delegated by the Council;
- (6) To consider reports from the Cabinet, Committees, Boards and Panels;
- (7) To make, amend or revoke Standing Orders and Financial Regulations;
- (8) To agree and/or amend the Scheme of Delegations to Officers;
- (9) To adopt, amend or revoke the Members' Allowances Scheme under Article 2.05 of the Constitution;
- (10) To change the name of the area, confer the title (by a resolution passed by not less than two-thirds of the Members present and voting) of Honorary Alderman or Freedom of the Borough;
- (11) To determine the levels and pensionability of Councillors' allowance;
- (12) To authorise applications to the Secretary of State for housing land transfers of housing stock;
- (13) To adopt the Council's Member Code of Conduct;
- (14) To make or confirm the appointment of the Head of Paid Service; Statutory Officers and Officers reporting to the Council;
- (15) To dismiss the Head of Paid Service, Statutory Officers and Officers reporting to the Council;
- (16) To make appointments to committees, sub-committees, joint and area committees unless the appointment is a Cabinet function;
- (17) To deal with functions relating to electoral matters and change in governance arrangements;
- (18) To deal with resolutions of maladministration (on an Ombudsman report) unless the function has been delegated by the Council;
- (19) To consider any matters referred to the Council for decision.

**Retained Items**

- (1) To adopt and change this Constitution;

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- (2) To determine each year the Council's revenue and capital budget, Council Tax levy and rents of Council dwellings and related properties;
- (3) To approve or adopt a policy framework i.e., the Council's overall strategies, including such key plans as its land use development plans and its Annual Performance Plan (in-year amendments to key plans may be delegated to the Cabinet by the Council);
- (4) To agree any "new" plans required by the Government which cover the whole of the Council's services;
- (5) Subject to the urgency procedure contained in the Access to Information Procedure Rules detailed in Standing Orders as set out in Part 4 of the Constitution, to make decisions about any matter in the discharge of a Cabinet function which is covered by the policy framework or the budget where the Cabinet is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget;
- (6) To keep under review Borough/Electoral/Parish boundaries (and other issues relating to electoral and administrative arrangements) and to decide the Council's response to any consultations or proposals by the Electoral Commission relating to the Borough;
- (7) To deal with all local choice functions set out in Part 3 of the Constitution which the Council decides should be undertaken by itself rather than the Cabinet;
- (8) To approve the Statement of Accounts;
- (9) To respond to discussion/consultation papers relating to matters connected/associated with joint initiatives or matters connected/associated with the functions of a Panel established by the Council example Licensing Committee and reporting to the Council and to respond to matters required to be considered or determined by the Council through statute or local discretion but subject to providing the Cabinet with an opportunity to respond where such matters fall within the Cabinet's Terms of Reference;
- (10) To deal with any other matter required to be considered or determined by the Council.

### Regulatory Items

- (1) To receive any reports by the Monitoring Officer or the Section 151 Officer (including Section 112 and Section 114 reports);
- (2) To make, amend, revoke, re-inact or adopt Byelaws and promote or oppose the making of local legislation or personal Bills;
- (3) To consider any reports by an appointed person into misconduct by the Head of Paid Service, Monitoring Officer or Section 151 Officer;
- (4) To deal with the regulatory, consent and enforcement decisions relating to environmental functions unless the functions have been delegated by the Council;
- (5) To resolve any dispute, if required;
- (6) To deal with all other matters which, by law, must be reserved to the Council.