

DARTFORD

BOROUGH COUNCIL



Summons and Agenda

Monday 13 December 2021

S. Martin

Chief Officer and Director of Corporate Services
Friday 3 December 2021

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DARTFORD

BOROUGH COUNCIL

Civic Centre, Home Gardens, Dartford, Kent, DA1 1DR

To: All Members of the Dartford Borough Council

A meeting of the Council will be held on:

Date: Monday 13 December 2021
Time: 7.00 pm
Venue: Civic Centre, Dartford

The Agenda is set out below:

A G E N D A

1. **Prayers: Reverend Kenneth Clark**

2. **Apologies for Absence**

To receive apologies for absence

3. **Declarations of Interest**

To receive declarations of interest from Members including the terms(s) of the Grant of Dispensation (if any) by the Audit Board or Chief Officer & Director of Corporate Services.

4. **Minutes**

(Pages 1 - 12)

To approve as a correct record the minutes of the meeting of the General Assembly of the Council held on 26 July 2021.

5. **Mayor's Announcements**

6. **Leader's Announcements**

To receive announcements from the Leader of the Council

7. **Questions from Political Group Leaders**

To consider any questions (from the Political Group Leaders) to the Leader/Cabinet submitted in accordance with Standing Order 14.

8. **Motions**

To consider the following motions submitted in accordance with Standing Order 10:

(1) Motion submitted by the Leader of the Council, Councillor J A Kite MBE

‘This council expresses its sadness and profound sense of loss at the passing of Councillor Ann Allen and offers our sincere condolences to her family and friends at this difficult time. It reflects on the loss a good friend to all Members and a wise council colleague’.

(2) Motion submitted by the Leader of the Council, Councillor J A Kite MBE

‘This council further reflects on the legacy of Councillor Ann Allen and commends her practical and compassionate approach to supporting those in need, empowering the vulnerable and giving a voice to those who would otherwise not be heard. Ann loved this town and the people, groups and businesses in it. She understood that everyday local actions rather than rhetoric were the key to changing lives for the better. Her achievements were measured not in publicity or partisanship but in the relentless application of kindness, practicality and robust common sense in our community. This council takes the opportunity to reflect upon and praise the many organisations, individuals and groups supported by Ann over the years and commits to carry on supporting them as she would wish’.

9. **Urgent Items**

The Mayor will announce her decision as to whether there are any urgent items.

To consider any reports to the General Assembly of Council by other Committees, Boards, Panels and Officers.

10. **References from Other Committees**

10A. **Review of Member Code of Conduct - Reference from the Audit Board** (Pages 13 - 34)

To consider a reference from the meeting of the Audit Board

held on 22nd September 2021.

- 10B. **Deed of Indemnity for Members and Officers - Review - Reference from the Cabinet** (Pages 35 - 46)

To consider a reference from the meeting of the Cabinet held on 28 October 2021.

11. **Grant of Dispensation** (Pages 47 - 48)

To consider making a grant of dispensation to a member of the Council.

12. **Setting of the Council Tax Base for the Borough 2022/23**

To determine the tax base for the whole area of Dartford Borough and for those parts relating to Parishes in accordance with section 35 of the Local Government Finance Act 1992.

This report is *'to follow'*.

13. **Local Scheme of Support for Council Tax 2022/23** (Pages 49 - 52)

To consider rolling forward the Local Scheme of Support for Council Tax 2021/22, with effect from 1 April 2022.

14. **Financial Contributions to Parish and Town Councils 2022/23** (Pages 53 - 58)

To agree the level of financial contributions to be paid to Parish and Town Councils in 2022/23.

15. **Financial Regulations** (Pages 59 - 104)

To consider updated Financial Regulations.

16. **Reserved Minutes** (Pages 105 - 134)

To consider any of the minutes of the following Cabinet meetings reserved in accordance with Standing Order 16:

- (a) for full debate by Political Groups on the Council;
- (b) by Ward Members.

Cabinet

22 July 2021

23 September 2021

28 October 2021

Sarah Martin
Chief Officer &
Director of Corporate Services