

DARTFORD

BOROUGH COUNCIL

Audit Board

Councillor D A Hammock (Chairman)
Councillor Mrs J A Ozog (Vice-Chairman)
Councillor D Butler-Ruhle
Councillor R Gosine
Councillor S N Gosine
Councillor P M Harman
Councillor A R Lloyd

A virtual meeting of the above Board will be held at **1.30 p.m.** on

Wednesday 22 July 2020



Strategic Director (Internal Services)
15 July 2020

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AUDIT BOARD

AGENDA

Wednesday 22 July 2020

1. **Apologies for Absence**

2. **Declarations of Interest**

To receive declarations of interest from Members including the terms(s) of any Grant(s) of Dispensation from the Strategic Director (Internal Services).

3. **Confirmation of the Minutes of the meeting held on 21 January 2020**

MD
(Pages 1 - 10)

4. **Urgent Items**

The Chairman will announce his decision as to whether there are any urgent items and their position on the agenda.

5. **References from Other Committees (IF ANY)**

There are presently no references from other Committees for the Board to consider.

6. **Report from External Auditor**

(Pages 11 - 30)

To receive a report from the Council's External Auditor, Grant Thornton UK.

7. **Fraud Compliance Team Annual Report 2019-20**

(Pages 31 - 36)

To receive a report from the Counter Fraud Team Manager and comment accordingly.

8. **Annual Governance Statement (AGS) 2019/20**

(Pages 37 - 60)

9. **Internal Audit Annual Opinion 2019-20**

(Pages 61 - 94)

To receive a report from the Internal Audit Manager and comment accordingly.

10. **Internal Audit Plan 2020-21**

(Pages 95 -
110)

To note the report and 2020-21 Plan and comment accordingly.

11. **Internal Audit Charter**

(Pages 111 -
120)

12. **Internal Audit External Quality Assessment**

(Pages 121 -
128)

13. **Selective Invoice Checks**

(Pages 129 -
132)

During the 21 January meeting of the Board, Members selected five payments for checking. This report summarises the findings of that exercise.

14. **Member Code of Conduct: Adoption of the International Holocaust Remembrance Alliance Definition of Anti-Semitism**

(Pages 133 -
138)

That the Audit Board endorse the proposed amendment to the Member Code of Conduct as set of in the report from the Council's Head of Legal Services, originally to be considered by Members in April 2020.