

DARTFORD

BOROUGH COUNCIL

Cabinet Advisory Panel A

A meeting of the above Panel will be held on

Monday 22 July 2019

Councillor D E Hunnisett (Chairman)
Councillor I D Armitt JP (Vice-Chairman)
Councillor A E D Barham
Councillor D Butler
Councillor S P Butterfill
Councillor L A Canham
Councillor P Cutler
Councillor B Garden
Councillor R Gosine

Councillor S N Gosine
Councillor K J Grehan
Councillor T A Maddison
Councillor D T Nicklen
Councillor V Oguntope
Councillor Mrs J A Ozog
Councillor M I Peters
Councillor D J Reynolds
Councillor L J Reynolds

Cabinet

A meeting of the above will be held on

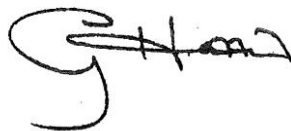
25 July 2019

Councillor J A Kite, MBE
(Chairman)
Councillor S H Brown
Councillor R J Wells

Councillor C J Shippam
(Vice-Chairman)
Councillor A R Lloyd

Councillor Mrs A D Allen, MBE
Councillor Mrs P A Thurlow

Both meetings will be held at 7.00pm at the Civic Centre, Dartford



Managing Director
Wednesday 17 July 2019

This page is intentionally left blank

**CABINET ADVISORY PANEL A
Monday 22 July 2019**

**CABINET
Thursday 25 July 2019**

AGENDA

1. **Apologies for Absence**

2. **Declarations of Interest**

To receive declarations of interest from Members including the terms(s) of the Grant of Dispensation (if any) by the Audit Board or Managing Director.

3. **Confirmation of the Minutes of the Cabinet Meeting held on 13 June 2019 (Pages 1 - 4)**

4. **Urgent Items**

The Chairman will announce his decision as to whether there are any urgent items and their position on the agenda.

ITEMS FOR CONSIDERATION IN PUBLIC

5. **To receive the Minutes of the Cabinet Advisory Panel held on 22 July 2019**

To follow

6. **References from Committees**

None at this stage.

A - Strategies, Policies, Key Decisions, Consultations

7. **Draft Housing Allocations' Policy - July 2019 (Pages 5 - 34)**

Summary:

The Housing Allocations' Policy was adopted by the General Assembly of the Council on 18 March 2013 as the Council's framework for the allocation and management of future tenancies from 29 April 2013. Subsequent reviews of the Policy were carried out in March 2014 and September 2018.

In order to ensure a consistent approach, a further review of the Policy has been undertaken and changes made, where appropriate, to reflect new legislation and operational methods.

Recommendation:

That the Cabinet agree the amendments to the Housing Allocations' Policy as set out in the body of the report and approve the revised Policy, attached at Appendix A to the report.

8. **Draft Homelessness and Rough Sleeping Strategy 2019-2023 (Pages 35 - 54)**

Summary:

The Homelessness Act 2002 requires local housing authorities to carry out a review of homelessness in their district at least every five years. The aim of the review being to inform, develop and publish a Homeless Strategy.

A review of homelessness was carried out in 2017 and a new Homeless Strategy 2018-2023 was adopted by the General Assembly of the Council on 19 March 2018.

This report presents an update to the Strategy, in light of new legislation and operational methods, including a requirement for the Council to publish a strategy for tackling rough sleeping.

Recommendation:

That the Cabinet approve the Homelessness and Rough Sleeper Strategy 2019-2023, attached at Appendix A to the report.

B - Non-Key Decisions, Monitoring Reports

9. **Annual Treasury Report 2018/2019 (Pages 55 - 72)**

Summary:

To inform the Cabinet of the outturn position (subject to audit) of the Council's investments and borrowing for the 2018/2019 financial year and of the outturn position of the Council's treasury indicators.

Recommendations:

1. That the Cabinet notes the outturn for the Council's treasury management operations for 2018/19; and
2. That the Cabinet notes the outturn for the Council's treasury indicators.

10. **Write-Off of National Non-Domestic Rates (Pages 73 - 80)**

Summary:

To consider writing-off National Non-Domestic Rate debts where it has not been possible to obtain payment because of insolvency, because the ratepayer cannot be traced or where the debt is otherwise irrecoverable.

Recommendation:

That the sums shown in exempt Appendix A in the confidential part of the report, amounting to £1,108,229.03, be written-off as uncollectable.

11. **Write-Off of Council Tax (Pages 81 - 84)**

Summary:

To consider writing off Council Tax where it has not been possible to obtain payment because the taxpayer cannot be traced or the debt is otherwise irrecoverable.

Recommendation:

That the sums shown in Exempt Appendix A to the report, in the closed part of the agenda, amounting to £14,468.64, be written off as uncollectable.

12. **Housing Benefit Overpayment Write-Offs (Pages 85 - 88)**

Summary:

To consider the write-off of a Housing Benefit Overpayment where recovery is prohibited, is not considered appropriate or where the customer has absconded.

Recommendation:

That the sum of £39,792.31, shown in Exempt Appendix A to the report, on the closed part of the agenda, be written-off as irrecoverable.

13. **Capital Programme including Prudential Indicators - Outturn 2018/19 (Pages 89 - 102)**

Summary:

To inform Cabinet of the final pre-audit figures for the 2018/19 Capital Programme, the capital resources that were used to fund it and those that remain available to fund future investment.

Recommendations:

1. That Cabinet note the draft outturn for the Capital Programme for 2018/19.
2. That Cabinet note the draft outturn position for 2018/19 on Capital resources, and the balance available to be carried forward into 2019/20.
3. That the Cabinet recommend the total capital budget carried forward into 2019/20, as set out in Appendix C to the General Assembly of the Council.
4. That Cabinet note the outturn position on the Capital Prudential Indicators as shown in Appendix D.
5. That Cabinet agree a virement of 2019/20 budget from the new homes budget to the projects listed in Appendix C
6. That the General Assembly of the Council be asked to agree the capital budget carried forward into 2019/20 as per Appendix C, thereby increasing the total capital budget to £30.771m

C - Items for Information, noting, endorsing

14. Revenue Budget Monitoring - Outturn 2018/19 (Pages 103 - 114)

Summary:

To inform Members of the detailed final pre-audit 2018/19 figures for the General Fund and Housing Revenue Account, including reasons for significant variances compared to the probable outturn.

Recommendation:

That the 2018/19 outturn for the General Fund and Housing Revenue Account, together with the reasons for significant variances compared to probable outturn, be noted.

15. Revenue Budget Monitoring 2019/20

This report is *'to follow'*.

16. Capital Budget Monitoring 2019/20

This report is *'to follow'*.

Exclusion of the Press and Public

TO RESOLVE: That, under Section 100A(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

D - Items for Consideration in Private

Confidential Appendices

- A. **Write-off of National Non-Domestic Rates - Exempt Appendix A - Exempt Category SO46(1)(b) (Pages 115 - 116)**
- B. **Write-off of Council Tax - Exempt Appendix A - Exempt Category S)46(1)(b) (Pages 117 - 118)**
- C. **Write-Off of Housing Benefit Overpayments - Exempt Appendix A - Exempt Category SO46(1)(b) (Pages 119 - 120)**